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Our Ref : AR/GF

Dear Parents,

COLD WEATHER GUIDELINES

In case of a change to wintry weather, this is to remind parents of guidelines.

1. If there is a severe weather warning by the Met. Office for this area PACE staff will attempt to contact you at home. If you have not been contacted please telephone PACE (01296 392739) from 8:00am to check if the Centre is going to be open. (You can check conditions for the Aylesbury area by listening to Three Counties (90.4, 92.1, 94.7, 95.5, 98, 103.8, 104.5 or online) or Mix 96 (96.2)). Do not just go by the amount of snow around you as conditions can vary widely across this region. Where possible we will make a decision the night before and inform you directly.
2. We are now able to advise you of emergency closures via the Bucks County Council website. Go to <https://closures.buckscc.gov.uk/Search.aspx?st=az&q=p>. There is also a link to this page from the PACE website homepage. We are also able to advise Buckinghamshire Home to School transport via this new facility.
3. If taxis turn up to collect your child – do not let them go until you have had confirmation of whether or not the Centre is open.
4. If snow starts to fall during the day – Senior Staff will make the decision whether or not to send children home – PACE Centre Staff will contact parents and taxis to inform them of the decision. Please ensure that you keep your mobile phone available and switched on and that PACE has a phone number that you can be contacted on at all times. Individual difficulties will be managed as effectively as conditions allow.
5. This procedure should be followed by parents of children attending PACE groups at Coventon Road and the Weston Centre.

The decision to close PACE is not taken lightly. We are very mindful of the inconvenience this can cause and we will always attempt to open if at all possible. However our first duty is to the safety and well-being of the children, staff and other users of the Centre and this must take priority when making the decision to open or close the Centre during severe weather conditions. Many thanks for your understanding.

Please keep these guidelines handy in case we have a sudden fall of snow.

Yours sincerely,

Polly Kempson
Joint Head of School