# Equipment

Comprehensive first aid equipment is in the Medical Room on the wall next to the medicine cabinet at the Coventon Road site. There is a first aid kit in the kitchen area of the Anniversary Building, in the reception area of the admin building, and, in the Laundry Room in the Weston Building at the Wendover Road site.

First aid kits for off-site activities are in each Medical Room and **must** be taken when pupils go off-site and be returned to the medical room when you return from the trip. The site manager will be responsible for ensuring that the first aid kits are kept stocked.

We have a defibrillator at each site one is in Wendover Road at the main reception the other is at Coventon Road in the nurse treatment room.

There is also a first aid kit in the minibus, under the driver’s seat.

First aid kits contain the following items:

(a) A printed card listing the contents and a leaflet giving general guidance on first aid.

(b) Individually wrapped sterile dressings.

(c) Sterile eye pads with attachment.

(d) Triangular bandages (sterile or, if not, with suitable sterile coverings for serious

wounds).

(e) Safety pins.

(f) Selection of medium, large, and extra-large sterile un-medicated dressings.

(g) Where mains tap water is not immediately available at least 900ml of sterile water, or sterile normal saline solution, should be provided.

The contents of the first aid boxes must be clean and dry.

Disposable plastic gloves are also available.

# Procedure

In the event of an accident requiring first aid, one of the staff holding current first aid certificates or nursing qualifications should be called.

A list of the persons holding current certificates can be found next to the first aid box in the medical Room and on the attached list.

In the event of an accident or medical emergency, an ambulance will be called, or with parental consent, the child will be conveyed to the Accident and Emergency Department at Stoke Mandeville Hospital, accompanied by a member of staff.

In all instances of medical emergency, parents will be informed and consulted immediately.

Current First Aid Certificate at Work

Coventon Road site: Tracy Baker Natalie Harris

 Jan Hunt

Wendover Road site: Rahat Hanif Caroline Bennett Szilvia Kopor Jenni Westray

 Shamsa Bahador Kelly Houghton (WFH)

Maisie Page

Both sites: Nadine Stacey Jamie Johns

# Current Paediatric First Aid

## Coventon Road site: Wendover Road site:

Becca Merrick Claire Donner

Anca Eremia Kristina Grimm

Joanne McCarthy Lindsay Hardy

Jenny Regan Yuliya Fenner

Chandni Upadhay Claire Adams

Julia King Sarah Davidge

Josie Reeder Rebecca Fortescue

Helen Knight Katy Read

Sarah Wimpenny-Smith Laurel Allen

Gemma Bone Szilvia Kopor

Jemma Turner Lucy Sharpe

Samantha Mayes Sonia Pike

Aideen Hand Luke Thompson

Brigid Fogg Lindsey Bonfield

Andrea O’Malley Modesta Rimkute

Nadia Slaouti

Both Sites:

Amy Bennett Hannah Shelton Faith Rollins – Vale Federation

Fin O’Driscoll Jamie Johns Chrissie Heasman – Booker Park

Trained Nurses:

Karen Wood Bex Rycraft

**Date: September 2023**

**Review Date: September 2024**

**To be reviewed by: Headteacher and Facilities Manager/Health and Safety Lead**

# *We have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.*

*This policy has been equality impact assessed and we believe that it is in line with the Equality Act 2010 as it is fair, it does not prioritise or disadvantage any pupil and it helps to promote equality at this school.*